
CORPORATE INSOLVENCY DIVISION

Submit Renunciation on Rights to Claim Share of Assets of Defunct Company

User Guide for CIMS Internet Portal

<https://eservices.mlaw.gov.sg/io>

Last updated on 28 Feb 2022

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Submit Renunciation on Rights to Claim Share of Assets of Defunct Company

General Information

- 1) CIMS Internet URL: <https://eservices.mlaw.gov.sg/io>
- 2) Please ensure that you access the Portal using the latest versions of Chrome, Microsoft Edge or Safari.
- 3) Singpass login is required to access the e-services.
- 4) You may click on ▼ Arrow Down icon to select from a dropdown or click on the box to filter the options.
- 5) You may input a date field using the 📅 Calendar icon to select a date.
- 6) If you encounter any issue, please contact us at ContactUs@OneMinLaw.

Submit Renunciation on Rights – Dashboard

1 After you have logged in to the **CIMS E-Service Portal**:
From the top menu, click on **E-SERVICES**

2 Select the **Submit Renunciation on Rights to Claim Share of Assets of Defunct Company**.

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MINISTRY OF LAW SINGAPORE Insolvency Office

Welcome, Creditor 01

1 E-SERVICES MY ACCOUNT LOGOUT

Dashboard

- Submit Proof of Debt
- Submit Application to Lay Claim on Assets of Dissolved / Struck Off Company
- 2** Submit Renunciation on Rights to Claim Share of Assets of Defunct Company

My Cases

Action Required Draft Processing

Case Reference Number	Name of Company	UEN / Company Number	Submission Type	Activity
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Submit Renunciation on Rights – Introduction

- 1 Read the notes carefully.
- 2 Click on the **Proceed** button.

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Home E-SERVICES MY ACCOUNT

Welcome, Creditor 01

LOGOUT

Submit Renunciation on Rights to Claim Share of Assets of Defunct Company

- 1 **This e-Service will take about 5 minutes to complete.**
You will need:
 - Company's UEN / Company Number
 - Company's Name
 - Amount of Monies**Maximum file size submitted must not exceed 5 MB individually.**

 **Submit Renunciation on Rights to Claim Share of Assets of Defunct Company.**

- 2 **Proceed**

Submit Renunciation on Rights – Company Details

- 1 Enter the **Case Reference Number** or the **UEN / Company Number**
- 2 Click on the **Proceed** button.

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Welcome, Creditor 01

E-SERVICES MY ACCOUNT LOGOUT

Submit Renunciation on Rights to Claim Share of Assets of Defunct Company

1. Company Details 2. Renunciation 3. Confirmation 4. Acknowledgement

Company Details

1

Case Reference Number

- -

OR

UEN / Company Number

Back to Dashboard 2 Proceed

Submit Renunciation on Rights – Renunciation

1 In the **Renunciation** page, review the Renunciation Details information.

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E-SERVICES MY ACCOUNT LOGOUT

Submit Renunciation on Rights to Claim Share of Assets of Defunct Company

1. Company Details 2. Renunciation 3. Confirmation 4. Acknowledgement

Particulars of Company

Company Name	GFD GFD SGF G FGD GDF (PRIVATE) LIMITED
UEN / Company Number	2020XXXXX

Renunciation Details

1 I am submitting a renunciation on a personal capacity.

UEN / Company Number / NRIC Number / Passport Number / Others

SXXXXXXXX

ID Type

Singapore Citizen

Name

Creditor 01

Submit Renunciation on Rights – Renunciation

2 Continue to update the Renunciation Details information if needed.

2

Address Type
 Local Address Foreign Address

Postal Code

Blk/House Number

Street Name

Level

Unit

Building Name

Submit Renunciation on Rights – Renunciation

- 3 Continue to update the Renunciation Details information if needed.
- 4 For Asset Type **Outstanding Monies of the Company**, enter the Renunciation Amount.
- 5 For Asset Type **Others**, specify the asset.

3

Contact Number

Email Address

Type of Assets

4

Type of Assets

Renunciation Amount

5

Type of Assets

If others, please specify

Submit Renunciation on Rights – Renunciation

6 For Asset Type **Vehicle**, enter the vehicle information.

7 Click on the **Proceed** button to continue.

6 Type of Assets
Motor Vehicle

Motor Vehicle Number

Transferee's ID Number

Transferee's ID Type

Transferee's Name

Back to Dashboard **7** **Proceed →**

Submit Renunciation on Rights – Renunciation

8 Alternately, you may turn off the option **I am submitting a renunciation on a personal capacity** to enter new Shareholder record.

9 Fill in the new Shareholder information.

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E-SERVICES MY ACCOUNT LOGOUT

Submit Renunciation on Rights to Claim Share of Assets of Defunct Company

1. Company Details 2. Renunciation 3. Confirmation 4. Acknowledgement

Particulars of Company

Company Name	GFD GFD SGF G FGD GDF (PRIVATE) LIMITED
UEN / Company Number	2020XXXXXX

Renunciation Details

I am submitting a renunciation on a personal capacity. 8

9 UEN / Company Number / NRIC Number / Passport Number / Others

ID Type

Name

Address Type

Local Address Foreign Address

Submit Renunciation on Rights – Renunciation

10 Continue to enter the new Shareholder information.

10

Postal Code

Blk/House Number

Street Name

Level

Unit

Building Name

Contact Number

Email Address

Type of Assets

11 Continue to enter the **Particulars of Person Authorised to Complete this Application** information.

11 **Particulars of Person Authorised to Complete this Application**

ID Number
SXXXXXXXX

ID Type
Singapore Citizen

Name
Creditor 01

Address Type
 Local Address Foreign Address

Postal Code
[Empty field]

Blk/House Number
[Empty field]

Street Name
[Empty field]

Level
[Empty field]

Submit Renunciation on Rights – Renunciation

12 Continue to enter the **Particulars of Person Authorised to Complete this Application** information.

13 Click on the **Proceed** button.

12

Unit

Building Name

Contact Number

Email Address

Back to Dash **13** [Proceed →](#)

Submit Renunciation on Rights – Confirmation

1 In the **Confirmation** page, read the notes carefully and turn on the option to make the declaration.

2 Click on the **Submit** button.

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Welcome, Creditor 01

E-SERVICES MY ACCOUNT LOGOUT

Submit Renunciation on Rights to Claim Share of Assets of Defunct Company

1. Company Details 2. Renunciation 3. Confirmation 4. Acknowledgement

1 **Renunciation**

I, **CREDITOR 01** of [REDACTED], Identity Card / Passport No. [REDACTED] being a shareholder of **GFD GFD SGF G FGD GDF (PRIVATE) LIMITED** (UEN No. [REDACTED]) (the "Company"), hereby expressly renounce out of my own free will my rights as a shareholder of the Company to claim my share of the outstanding monies of the Company, amounting to the sum of **SGD 1,000.00**, and am agreeable for the aforesaid monies to be redistributed to the other shareholder(s) of the Company.

Declaration

1. I declare that all information and documents that I have provided are true, accurate and complete to the best of my knowledge and belief. I have provided such information and documents knowing that the Official Receiver and/or his officers will use, and rely on, the same to perform their duties.
2. I understand that I may be committing an offence of giving false information to a public servant and thereby liable to prosecution under Section 182 of the Penal Code (Cap. 224) for any false declaration and/or material omission. The offence is punishable on conviction with imprisonment for a term of up to two years or a fine or both.

Yes, I agree.

Back to Dashboard

Submit Renunciation on Rights – Acknowledgement

1 Click on the **Print** button to view the PDF document of the submitted application

OR

Click on the **Exit** button to return to Dashboard for the other E-services.

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Welcome, Creditor 01

E-SERVICES MY ACCOUNT LOGOUT

Submit Renunciation on Rights to Claim Share of Assets of Defunct Company

1. Company Details 2. Renunciation 3. Confirmation 4. Acknowledgement

Thank you for using our eService

Your application of Renunciation on Rights to Claim Share of Assets of Defunct Company has been successfully submitted.

Please print this page for your own reference. You will not be able to access this page after exiting the webpage.

Case Reference Number: DF-000015-2021-X
E-Filing Number: LRN202202074758A
Date of Submission: 07/02/2022 05:45:10 PM

1 Print Exit